

This MEMORANDUM OF UNDERSTANDING DATED the 14<sup>TH</sup> day of January, 2003.

BETWEEN:

UNIVERSIDAD AUTONOMA DE BAJA CALIFORNIA, MEXICO  
- and -

THE UNIVERSITY OF MANITOBA

WHEREAS:

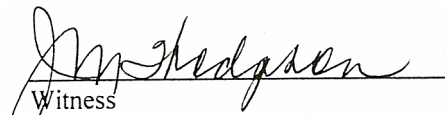
A. The Rector of the Universidad Autonoma de Baja California and the President of the University of Manitoba, for the purpose of furthering cooperation through both educational and academic exchanges, hereby affirm their intent to promote such exchanges as will be of mutual benefit for their respective institutions. Educational and academic exchanges are considered here to include but not be limited to:

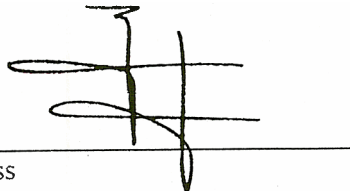
1. Development of mutually beneficial academic programmes and courses
2. Exchange of academic staff for purposes of teaching and research;
3. Reciprocal assistance for visiting academic staff and students;
4. Coordination of such activities as joint research, lectures and training;
5. Exchange of documentation and research materials in fields of mutual interest provided that, to the best knowledge of the respective institutions, there is no prohibition at law or otherwise against the exchange; and,
6. Exchange of students for study and research;

A. Details of the implementation of any particular student exchange or faculty-related activity resulting from this Memorandum of Understanding shall be negotiated between the two (2) institutions as such specific case may arise and will be outlined in a Supplementary Student Exchange Agreement or Faculty Exchange Agreement between the institutions. Supplementary Agreements are subject always to availability of sufficient funds to the respective institutions.


A. This Memorandum of Understanding reflects the respective institutions' commitments to both educational and academic exchanges as of the date of the Memorandum of Understanding. This Memorandum of Understanding may be amended or terminated at any time by either party provided that notice of termination or amendment is provided by the notifying party to the other party within thirty (30) days of the date on which the termination or the amendment is intended to become effective. Any amendment or termination shall not have effect on any arrangement in place at the time that the notice is provided, where the arrangement arises from any Supplementary Agreements resulting from this Memorandum of Understanding.

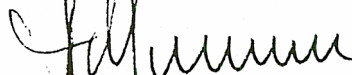
IN WITNESS WHEREOF the parties hereto have executed the Memorandum of Understanding as of the date first written above

  
Witness

  
Witness

THE UNIVERSITY OF MANITOBA

Per:   
Emöke J.E. Szathmáry, Ph.D.  
President and Vice Chancellor  
University of Manitoba

Per:   
Dr. Alejandro Mungaray Lagarda  
Rector  
Universidad Autonoma de Baja California

UNIVERSIDAD AUTONOMA DE BAJA CALIFORNIA



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**4.0 Selection of Students**

The home institution will nominate students to be exchanged on the basis of the following criteria:

- 4.1 The student must have a good academic standing.
- 4.2 The student must satisfy all admission requirements of the host institution.
- 4.3 The student must have completed a minimum of one (1) year study at the home institution prior to enrollment in the exchange program.
- 4.4 The student will enroll in courses constituting at least sixty (60%) percent of the normal full-time course load while participating in the exchange.
- 4.5 In cases where the language of instruction at the host institution differs from that of the home institution, the student must demonstrate an appropriate level of fluency in the language of instruction.

**5.0 Academic Program and Student Status**

- 5.1 Students may be exchanged between the Faculties of Management or Business of either institution, subject to the approval of the relevant Department Head or Dean. Alternative courses may be suggested in the event of restricted course vacancies or course cancellation.
- 5.2 The host institution reserves the right to approve the academic programs and individual courses in which the exchange students are enrolled at the host institution.
- 5.3 All students will remain enrolled as regular degree candidates at the home institution while on exchange and will not be enrolled as candidates for degrees from the host institution.
- 5.4 Students will remain eligible for any scholarships, bursaries, loans or other financial aid awarded toward their course of study at the home institution.
- 5.5 At the exchange participant's request, the host institution will forward his/her results to the designated office at the home institution. Credits toward the student's degree are to be awarded by the home institution, subject to faculty approval.

**6.0 Institutional Student Fees**

- 6.1 Exchange students will pay normal tuition fees, based on their registered course load, to the home institution. Other compulsory student association fees will also be paid to the home institution unless exempted.
- 6.2 The host institution will exempt exchange students from tuition and application fees.
- 6.3 Exchange students will be responsible for paying other fees required by the host institution such as student union fees, transcript fees, club memberships, specialized sports facility fees, the costs for books, course materials and excursion fees.
- 6.4 Exchange students at the UM must purchase the University of Manitoba International Health Plan. This is payable upon registration for courses at the University of Manitoba at the then current cost per student. Students who remain at the University of Manitoba for only one term will have part of the balance refunded.

**7.0 Exchange Student Rights and Responsibilities**

- 7.1 Exchange students will have the same privileges provided to regular full-time students of the host institution while on the exchange program.
- 7.2 Exchange students will be subject to the rules, regulations and discipline of the host institution while on the exchange program.
- 7.3 Exchange students are responsible for all arrangements and costs relating to travel to and from the host institution.
- 7.4 Exchange students are responsible for conforming to the immigration requirements of the country in which the host institution is located and obtaining the necessary and appropriate visas for their time while on exchange.
- 7.5 All costs for living while on exchange will be the responsibility of the exchange student.
- 7.6 In cases where exchange students leave the host institution with outstanding fees, such as parking and library fines, the home institution will assist in collecting these fees from the exchange participants.

8.0 **Host Institution Student Assistance**

- 8.1 The host institution will assist in the arrangement of accommodation for exchange students.
- 8.2 The host institution will ensure that adequate reception and orientation is provided for exchange students.
- 8.3 The host institution will provide ongoing advice and support for exchange students through the contact person, as required.
- 8.4 Notwithstanding the host institution's involvement, by way of assistance, the host institution shall not be liable, legally or financially, to the exchange students or host families, for any loss, action, cost for expenses arising from accommodation arrangements.

9.0 **Contact Persons**

Each institution will designate an individual who will serve as the contact person for this Agreement. The contact person will be responsible for coordinating the specific requests of the program, preparing and distributing reports on the progress of the exchange program, and advising and assisting students.

The designated contact persons for this Agreement are:

For UM:

For UABC:

Name: Terrence P. Hogan, Ph.D.  
 Title: Executive Associate Dean and Director, International Student Exchange Program  
 Address: Asper School of Business, University of Manitoba, Winnipeg, Manitoba R3T 5V4, Canada  
 Telephone: 1-204-474-8438  
 Facsimile: 1-204-474-7544  
 E-mail: [Terrence\\_Hogan@umanitoba.ca](mailto:Terrence_Hogan@umanitoba.ca)  
 Web site: <http://www.umanitoba.ca>

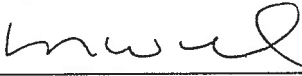
Name: Manuel Munoz  
 Title: Facultad de Contabilidad y Administracion Unidad  
 Address: Universitaria, Universidad Autonoma de Baja California, Mexico  
 Telephone:  
 Facsimile:  
 E-mail: [mmunoz@UABC.mx](mailto:mmunoz@UABC.mx)  
 Web site:

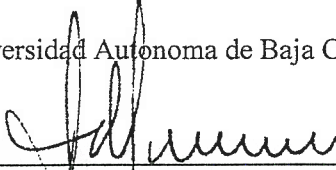
Notification of any change in contact persons may be made by letter without amendment to this agreement.


**Signed on behalf of:**

the University of Manitoba

Universidad Autonoma de Baja California, Mexico

  
 Michael McAdam  
 Vice-President (Administration)

  
 Dr. Alejandro Mungaray Lagarda  
 Rector

  
 Witness

Feb 24 / 2003  
 Witness

Feb 4 / 03  
 Date

  
 Date

UNIVERSIDAD AUTONOMA DE BAJA CALIFORNIA



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